

Care and Use of Equipment form



Please keep this sheet in a safe place

Specialised Assessor

Contact Phone Number

Date

Service / Organisation

- The equipment has been funded by the **Ministry of Health** and I can use it as long as I need it. I cannot sell it or give it away.
- I will arrange insurance for the equipment if I can (high cost items only).
- I will follow the instructions that I have been given on how to use and care for the equipment.
- I will keep the equipment clean, and well looked after.
- If I don't look after the equipment I may need to pay for its repair and/or replacement.
- If the equipment needs repairing, I will contact **Enable New Zealand** who repair and maintain equipment free of charge.
- Repairs are completed in normal business hours.
- I have discussed with the Specialised Assessor and know what to do if the equipment breaks down after hours, at the weekend or on a Public Holiday.

My After Hours Plan is: _____

- If I don't need the equipment any more I will return it to **Enable New Zealand** or arrange to have it collected. It should be returned because it could be cleaned and checked and then used by another person.
- If I change my address I will tell **Enable New Zealand**.
- If I move permanently into residential care (such as a rest home or hospital) I will tell **Enable New Zealand** as I may have to return some or all of the equipment items I have been using.
- If I leave New Zealand to live overseas, I can take mobility equipment (such as a wheelchair or walking aid), a communication device, glasses, hearing aids or low cost or highly personal equipment (such as a brush, cutlery or easireacher) with me. I will contact **Enable New Zealand** to arrange the return of all other equipment.
- If my equipment needs to be changed in some way, I will contact the Specialised Assessor or **Enable New Zealand** and not make any changes to the equipment myself.

Equipment Provided:

If my equipment needs repairing or I don't need the equipment any more I will contact **Enable New Zealand** to arrange to have it repaired or collected:

Phone: (06) 353 5800

CallFree: 0800 362253

Fax: (06) 353 5876

Email: enable@enable.co.nz